



## **Job Description: Environmental Educator – Full Time**

*Baltimore Woods Nature Center is a premier educational organization that transforms individuals and communities by cultivating a personal connection to, and an abiding love for the natural world, while serving as a model of sensible stewardship of nature for generations to come.*

Baltimore Woods Nature Center is a non-profit organization located in Marcellus, NY, that has been dedicated to the mission of connecting individuals and communities with nature for over 50 years. Located on 182 acres of land, the Baltimore Woods Preserve is home to the John A. Weeks Interpretive Center and includes six miles of trails that lead visitors through various stages of successional forest including a pond, valleys, wetlands, and streams. Each year, over 20,000 individuals visit Baltimore Woods Nature Center to hike our trails, attend a public program or event, or participate in a field trip or work project. **We are currently seeking an experienced and engaging individual to join our team of dedicated environmental educators who are the core of our programming throughout the Central New York community.**

Full-time environmental educators work year round to design and deliver high-quality educational programming both on- and off-site. Candidates can expect opportunities to develop new programming for all ages through our public programs and events and help deliver well-established programs such as Nature in the City, which brings hands-on, minds-on science to over 10,000 elementary school students in the Syracuse City School District each year, and our Nature Day Camp programs which provide hundreds of children with the experience of unstructured outdoor play and nature education. This position includes a benefits package and opportunities for professional development.

### **Primary Job Responsibilities**

- Deliver environmental education programs in formal and non-formal settings, including:
  - Our award-winning *Nature in the City* program in K-6<sup>th</sup> grades across the Syracuse City School District;
  - Eight weeks of Summer Nature Day Camp and School Break Camps;
  - Year-round, high-quality on-site interpretive programming for all ages that align with our organization's mission; and
  - Additional on- and off-site programming such as school field trips, library programs, and birthday parties.
- Assist in the development and evaluation of new programs.
- Assist with the preparation and maintenance of program materials.
- Staff the Interpretive Center on a rotating basis on Saturdays.

### **Qualifications**

- Excellent interpersonal and communication skills.
- Minimum four-year college degree in Interpretation, Environmental Education or related field.
- Strong organizational skills, ability to multi-task, adapt to change, and to prioritize effectively.
- Ability to work independently and as part of a collaborative team.
- Demonstrated experience designing and leading interpretive programs.
- Understanding of natural science themes, nature-play, and interpretation.
- Proficient in Microsoft Office.

- Have reliable transportation and comfortable with commuting from Marcellus to Syracuse.
- Flexibility of hours: some evening, weekend, and holidays are required.
- Experience with exhibit design/maintenance, working with interns and volunteers, and/or program evaluation/assessment preferred.

To apply, send resume and cover letter to:

Whitney Lash-Marshall, Executive Director  
4007 Bishop Hill Road, P.O. Box 133  
Marcellus, NY 13108  
[whitney@baltimorewoods.org](mailto:whitney@baltimorewoods.org)

This position is available immediately. Initial review of applications will begin January 4, 2018.

[www.baltimorewoods.org](http://www.baltimorewoods.org)